**“ASPA 2023” Hotel Reservation Form – AC Hotel by Marriott Seoul Gangnam**

Please complete this form and return it directly by fax or email to us **no later than Jun 10, 2023**

**Reservation Dept**  For Reservation: / Tel.: +82-2-2050-6000

Fax: +82-2-2050-6053 Email: rsvn@acseoulgangnam.com

|  |  |
| --- | --- |
| **A. Participant Information** \*Please type or print clearly |  |
| Sex 🞏 Mr. 🞏 Ms.  |   |
| First Name  | Last Name |
| Affiliation Country |
| E-mail  | Tel | Fax |
| Check-in | Date: | Check-out | Date: | No. of Nights |  |
| Time: | Time: |

|  |  |  |
| --- | --- | --- |
| **B. Accompanying Person**First Name | Last Name  | 🞏 Mr. / 🞏 Ms. |

|  |
| --- |
| **C. Hotel Rates** |
| **Class** | **Hotel** | **Rack Rate** | **Room Type** | **Room Rate** | **Distance to Venue** |
| ★★★★ | **AC Hotel by Marriott Seoul Gangnam** |  KRW 340,000 | Superior Room | 🞏 KRW 190,000🞏 Double / 🞏 Twin | less than ten minutes' walk |
| KRW 360,000 | Deluxe Double  | 🞏 KRW 200,000 |
| KRW 41,000 | Breakfast | 🞏 KRW 25,000 |
| ***\*Note*** 1. The room rates are fixed in Korean Won.2. Above rates are 10% Tax excluded.3. Breakfast : KRW 25,000 (excluding tax ) will be added per person4. Internet Service Included5. Rooms will be assigned on a first-come, first-served basis.6. Hotel will directly send you the confirmation for your room reservation.7. Check-in time is 15:00 and check-out time is 12:00. Attendees staying in their rooms beyond check-out time without hotel authorization will be charged for an additional room night. 8. Reservation might be difficult upon the situation. Please send RSVN from as soon as possible.  |
|  |
| **D. Payment Information** **In order to guarantee your room reservation, your credit card information must be accompanied.**Card Type:  Visa  Master  Diners  JCB  Others ( )Card No.: Expiration Date: / (mm/yy)Cardholder’s Name: Cardholder’s Signature: |
|  |
| **E. Cancellation and Refund Policy****1. Any change or cancellation should be informed by e-mail or fax to contact person of directly as below. 2. Cancellation received by Jun 13, 2023: 100% Refund.****3. Cancellation received after Jun 13, 2023 or NO-SHOW: Full night deposit will be charged.** |